



Regular Meeting of the Common Council

Wednesday, May 14, 2025

7:00 PM

**Council Chambers, City Hall, 2nd Floor,
27 West Main Street, New Britain, Connecticut**

NOTICE - *The next regular meeting of the Common Council will be held on Wednesday evening, May 14, 2025, at 7:00 PM in Council Chambers, City Hall, 2nd Floor, 27 West Main Street, New Britain, Connecticut. In-person and remote public participation will begin prior to the regular meeting at 7:00 pm. Individuals seeking to join public participation remotely may join the queue beginning at 6:55 pm by calling 1 (339) 209-6176. Members of the public may attend meetings in person or view a live broadcast via the livestream link at <https://www.newbritainct.gov/meetings> or <https://www.youtube.com/@CONBCT/streams>*

7:00 PM - PUBLIC PARTICIPATION

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

AWARDS, PRESENTATIONS AND SPECIAL RECOGNITIONS

APPROVAL OF MINUTES

RE: APPROVAL OF MINUTES OF THE SPECIAL AND REGULAR MEETINGS OF
APRIL 9, 2025 AND SPECIAL AND REGULAR MEETINGS OF APRIL 23, 2025.

[April 9, 2025 Special Meeting](#)

[April 9, 2025 Regular Meeting](#)

[April 23, 2025 Special Meeting](#)

[April 23, 2025 Regular Meeting](#)

AMENDMENTS TO AGENDA

PETITIONS

1. Transparency and clarity in public and quasi-public roles are essential for the trust and understanding of the community. Mr. Hunter Mathena has been identified as the appointed President of the Greater New Britain Chamber of Commerce and questions have arisen concerning Mr. Mathena's responsibilities, employment structure, and work schedule as it pertains to both the Chamber of Commerce and any role he may hold within the City of New Britain.

Alderman Francisco Santiago requests the following information regarding Mr. Hunter Mathena:

1. What is Mr. Mathena's official title and scope of responsibilities as President of the Greater New Britain Chamber of Commerce?
2. Does Mr. Mathena currently hold a position, contractual or otherwise, with the City of New Britain? If so, please provide his title, job description, and reporting structure.
3. What are Mr. Mathena's standard working hours at the Chamber of Commerce?
4. What are Mr. Mathena's standard working hours with the City of New Britain?
5. Is Mr. Mathena's compensation funded by the Chamber, the City, or both? Please provide details regarding any agreements or funding arrangements.

This petition is made in the interest of clarity and accountability, and to ensure the efficient use of public and community resources.

[Petition](#)

CONSENT AGENDA - *All reports are on consent unless removed during the Common Council meeting.*

REPORTS OF BOARDS, COMMISSIONS, DEPARTMENTS AND LEGISLATIVE COMMITTEES:

- A. RE: CLAIMS FOR INJURIES AND/OR PROPERTY DAMAGE.
[Report](#)
- B. RE: FINANCE DEPARTMENT ANNUAL COMPREHENSIVE FINANCIAL REPORT.
[Report](#)
- C. RE: FINANCE DEPARTMENT MONTHLY REPORT OF ALL CHECKS CUT BY THE CITY.
[Report](#)
[Spreadsheet](#)
- D. EMERGENCY PURCHASE ORDER. RE: \$43,700 TO MAMMOTH SECURITY, INC. FOR PURCHASE AND INSTALLATION OF NEW FRONT DOORS FOR CITY HALL FOR THE SUPPORT SERVICES DEPARTMENT.
[Report](#)
- E. SUPPORT SERVICES DEPARTMENT RESPONSE TO ITEM NO. 36783. RE: REQUEST FOR OPERATIONAL STATUS OF PARKING METERS IN THE VICINITY OF THE PEARL STREET SENIOR CENTER AND TICKETS THAT HAVE BEEN ISSUED THIS YEAR.
[Report](#)
[Original Petition](#)

- F. SUPPORT SERVICES DEPARTMENT RESPONSE TO ITEM NO.. 36784. RE: REQUEST TO CREATE A PARKING PERMITTING SYSTEM FOR ACTIVE ELECTED OFFICIALS.

[Report](#)

[Original Petition](#)

REPORTS RETURNED FROM COMMITTEE

- G. RE: REPORT OF THE AUDIT COMMITTEE REGARDING THE FY 24 ANNUAL COMPREHENSIVE REPORT, FY 24 FEDERAL SINGLE AUDIT REPORT AND FY 24 STATE AUDIT REPORT SUBMITTED BY THE FINANCE DEPARTMENT AND APPROVAL OF THE INDEPENDENT AUDITOR FOR THE CITY OF NEW BRITAIN.

[Report](#)

RESOLUTIONS RETURNED FROM COMMITTEE

NEW RESOLUTIONS

1. RE: MAY AS ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH. ALL MEMBERS OF THE COMMON COUNCIL

[Resolution](#)

2. RE: 2025 NEIGHBORHOOD ASSISTANCE ACT TAX CREDIT PROGRAM. W. BARBOSA, L. MCADAM, J. HARGRAVES

[Resolution](#)

3. RE: 2025-2029 CONSOLIDATED PLAN FOR HUD PROGRAMS AND 2025 ANNUAL CONSOLIDATED PLAN FOR HUD PROGRAMS. W. BARBOSA, L. MCADAM, J. HARGRAVES

[Resolution](#)

[Spreadsheet](#)

4. PUBLIC BID NO. 4186. RE: REQUEST FOR PROPOSAL (RFP) FOR AUDITING SERVICES FOR THE FINANCE DEPARTMENT. J. MCNAMARA

[Resolution](#)

[Tabulation Sheet](#)

[E-Mailing Records](#)

[Mailing Records](#)

5. SOLE SOURCE PURCHASING. RE: \$36,640.12 TO LHS ASSOCIATES FOR PURCHASE OF FORTY (40) CELLULAR ELECTRONIC POLL PADS FOR THE NEW BRITIAN REGISTRAR OF VETERANS DEPARTMENT. J. MCNAMARA, R. SMEDLEY

[Resolution](#)

6. PUBLIC BID NO. 4190. RE: AUTHORIZATION TO ISSUE STANDING PURCHASE ORDER TO TI-SALES, INC. FOR PURCHASE OF VARIOUS SIZE WATER METERS ON AN AS NEEDED BASIS FOR THE PUBLIC WORKS DEPARTMENT UTILITIES DIVISION. N. CONNORS, M. MALINOWSKI, C. SCOTT
[Resolution](#)
[Tabulation Sheet](#)
[E-Mailing Record](#)
[Mailing Record](#)
7. PUBLIC BID NO. 4191. RE: AUTHORIZATION TO ISSUE A STANDING PURCHASE ORDER TO CORE AND MAIN FOR FIRE HYDRANTS, AT A UNIT PRICE OF \$3,638.75 PER UNIT. N. CONNORS, M. MALINOWSKI, C. SCOTT
[Resolution](#)
[Tabulation Sheet](#)
[E-Mailing Record](#)
[Mailing Record](#)
8. PUBLIC BID NO. 4192. RE: AUTHORIZATION TO ISSUE STANDING PURCHASE ORDERS TO CORE AND MAIN FOR THE PURCHASE OF DUCTILE IRON PIPERS FOR THE PUBLIC WORKS UTILITIES DIVISION. N. CONNORS, M. MALINOWSKI, C. SCOTT
[Resolution](#)
[Tabulation Sheet](#)
[E-Mailing Record](#)
[Mailing Record](#)
9. PUBLIC BID NO. 4193. RE: CHEMICALS AND GASES FOR THE PUBLIC WORKS DEPARTMENT UTILITIES DIVISION. N. CONNORS, M. MALINOWSKI, C. SCOTT
[Resolution](#)
[Tabulation Sheet](#)
[Mailing Record](#)
[Email Record](#)
10. PUBLIC BID NO. 4194. RE: AUTHORIZATION TO ISSUE A STANDING PURCHASE ORDER TO UNITED CONCRETE PRODUCTS FOR CATCH BASIN TOPS AND CORE AND MAIN FOR MANHOLE COVER ITEMS FOR THE PUBLIC WORKS UTILITIES DIVISION. N. CONNORS, M. MALINOWSKI, C. SCOTT
[Resolution](#)
[Tabulation Sheet](#)
[Mailing Record](#)
[E-Mail Record](#)
11. PUBLIC BID NO. 4195. RE: AUTHORIZATION TO ISSUE STANDING PURCHASE ORDER TO CORE AND MAIN FOR PURCHASE OF RESILIENT WEDGE AND BUTTERFLY WATER VALVE ITEMS FOR THE PUBLIC WORKS UTILITIES DIVISION. N. CONNORS, M. MALINOWSKI, C. SCOTT
[Resolution](#)
[Tabulation Sheet](#)
[E-Mailing Record](#)
[Mailing Record](#)

12. PUBLIC BID NO. 4202. RE: PURCHASE OF CHEMICALS, FERTILIZERS, GRASSES AND PESTICIDES FOR THE NEW BRITAIN RECREATION AND COMMUNITY SERVICES DEPARTMENT, STANLEY GOLF COURSE. F. SANTIAGO, C. SCOTT, J. HARGRAVES, I. SANCHEZ, M. MALINOWSKI, S. BELOIN-SAAVEDRA
[Resolution](#)
[Tabulation Sheet](#)
[Mailing Record](#)
[E-Mail Record](#)
13. PUBLIC BID NO. 4208. RE: AUTHORIZATION TO ISSUE PURCHASE ORDER FOR \$274,146.56 AND ENTER INTO A CONTRACT WITH WEBER'S NURSERY, INC. FOR THE ANNUAL TRENCH REPAIR PROGRAM 2025. J. MCNAMARA, M. MALINOWSKI
[Resolution](#)
[Tabulation Sheet](#)
14. COOPERATIVE PURCHASING. RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO GARRITY ASPHALT RECLAIMING, INC. FOR \$310,000 FOR MILLING OF BITUMINOUS CONCRETE OF VARIOUS CITY STREETS FOR THE PUBLIC WORKS DEPARTMENT 2025 PAVEMENT REHABILITATION PROGRAM. J. MCNAMARA, M. MALINOWSKI
[Resolution](#)
15. COOPERATIVE PURCHASING. RE: AUTHORIZATION TO ISSUE A PURCHASE ORDER TO SAFETY MARKING, INC. FOR \$74,000 FOR THE INSTALLATION OF PAVEMENT MARKINGS ON VARIOUS CITY STREETS FOR THE PUBLIC WORKS DEPARTMENT 2025 PAVEMENT REHABILITATION PROGRAM. J. MCNAMARA, M. MALINOWSKI
[Resolution](#)
16. RE: TAX ABATEMENTS, CORRECTIONS AND REFUNDS. J. MCNAMARA, N. SIMPSON
[Resolution](#)
17. RE: AUTHORIZATION FOR A PERMANENT ACCESS ROAD EASEMENT FOR CONNECTICUT LIGHT AND PWOER COMPANY D/B/A EVERSOURCE ENERGY AT 1085 CORBIN AVENUE FOR A ONE TIME PAYMENT OF \$7,000. F. SANTIAGO, M. MALINOWSKI
[Resolution](#)
[1085 Corbin Ave Easement - Exhibit A](#)
[Supporting Documents](#)
18. RE: AUTHORIZATION FOR ELECTRIC DISTRIBUTION EASEMENT FOR CONNECTICUT LIGHT AND POWER COMPANY D/B/A EVERSOURCE ENERGY AT 150 DEMIN ROAD. F. SANTIAGO, M. MALINOWSKI
[Resolution](#)
[Exhibit A - Easement Map Deming Rd, Berlin](#)

19. RE: AUTHORIZATION TO EXECUTE MASTER AGREEMENT FOR RENEWAL OF SOFTWARE LICENSE WITH COTT SYSTEMS INC. FOR \$20,880 PER YEAR ENDING JUNE 30, 2028. R. SMEDLEY
[Resolution](#)

UNFINISHED BUSINESS

RE: UNFINISHED BUSINESS
[Unfinished Business](#)

ADJOURNMENT